

Lodging Waiver Form

Upon completion, send to the Office of Civil Rights Compliance for review. If approved, the appropriate Vice President must also approve and sign. This form must be attached to your Request in Concur.

Date: _____

To: _____

From: _____

Re: _____

MSU Employee Name(s):

MSU Student Name (s):

Dates of Travel: _____

Destination(s): _____

Requested waiver explanation of extenuating circumstances requiring MSU faculty/staff to lodge with MSU student(s):

Office of Civil Rights Compliance

Date

Vice President

Date